

Minutes of Prudential Committee Meeting
August 26, 2021

Present: David Zamojski, Chairman, Prudential Committee

John Greene, Prudential Committee

Todd O'Brien, Prudential Committee

Don Reid, Finance Committee

Steve Constantine – Finance Committee

John Zellmann, Fire Chief

Eileen Tela, District Accountant

Eduard Bublik, District Accountant

Meeting was called to order at 6:00 p.m. and was held in the District Office.

Minutes were approved for the June 1 meeting.

Invoice warrants were reviewed and signed.

Fire Chief Retirement Date: Set for November 15th.

Plans to Hire New Fire Chief: Job post will be on Indeed, Our website and the Fire Chiefs Association Website. The Job Post will be up for weeks starting Monday Aug 30th and we are asking for all Applicants to submit Resumes and Cover Letters before Sept 13th 2 PM. Internal Candidates can start on Nov 15st, external candidate can start Nov 1st to give them more training.

Questions for Candidates: We asked that the members of the prudential committee and the fire Chief to come up with questions for Fire Chief Candidate interviews.

AMR-The Paramedic intercept agreement was signed for an increased rate from \$250 to \$399.

Cannabis Money: Discuss what the money can be used for; is it Free Cash or Revolving Fund? What can we use it for?

Update on Street Lights: Agreement was signed with Eversource, We officially own the lights as of September 1st. Need to discuss who will be the Vendor to Maintain the street lights and how to handle light poles that only have our lights connected to them (we are responsible for replacing them if they are damaged).

Lights: Are set to be shipped this week

Ad for Turnoffs: We will need to post an Ad for streetlight turnoffs in the paper.

Audit: Was delayed by a week due to Cash Recs coming in late.

At this point no requests were received from the auditors, they were emailed to ask for updates.

Receivables:

MEMA and FEMA grants were accepted \$14,000 will be received

We are waiting on Millers Falls to reimburse us for the rain damage work done which is around \$200,000

Juneteenth: officially voted in as a holiday

Next meeting was not scheduled

Meeting adjourned at 6:40 p.m.

Radios update - Radios are now in and they will be installed shortly. There will be training involved in how to use the new system. Paging system needs improving and this will be worked on.

AFG Grant – We received grant for \$12,500 and Chief would like to use this for another repeater for the new radio system. Prudential Committee agrees.

June 19th Holiday – Luke asked about the status of the new June 19th federal holiday. The union contract has to be opened and negotiated for the holiday. It came up so quickly and we hadn't budgeted the holiday for FY21, but David noted that it will be on the holiday calendar for next year. This will be put again on the agenda in the near future.

Streetlights update – Eileen received information from Eversource that because they want to push through the remaining incentives for the year, they will now reimburse us 100% for labor and materials in converting to LED's by the end of the year. This is great news to us. The purchase agreement is almost ready for us to sign and will be sent to us shortly. Eileen will be putting our RFP on COMMBUYS shortly for the installation and maintenance of the LEDs. Bid opening will be August 5 (later changed to August 10). George will be handling the purchase of the lights for us.

George was concerned about the 53 lights that we want turned off and he suggested that we have them red-capped. However this will delay the process and Prudential Committee prefers to have them turned off when the new lights are installed as they think this will be a smoother process.

Run Reports – During June we had 142 calls, including 100 for EMS, of which 39 were transports.

Manpower – Chief noted that there has been an uptick in the number of calls. There are many calls that are back to back as well as multiple calls at the same time. There's concern about injuries because of fatigue of our staff.

Ambulance write offs – Chief reviewed the four on the list from Coastal Billing for possible write offs. One is deceased, two were returned several times for bad addresses and another is asking for a hardship application. Prudential Committee agreed to write all off except the \$250 co-payment as this person has asked for hardship consideration

New ambulance update – David checked out the new ambulance and finalized the build. Chassis is not here yet and we're looking at a January completion date. Discussion followed about lights, lettering and decals.

Accountant's contract – Eileen's FY22 contract was signed by the Prudential Committee

New Accountant Applications – We received 4 applications from qualified candidates. Interviews will be scheduled for July 15 for all four.

Chief's retirement – David would like to know the Chief's retirement date so that we can think about the process of hiring a new Chief. John at this point does not have a retirement date.

Next meeting date scheduled for Wednesday August 4 (later changed to Tuesday, August 3).

Meeting adjourned at 6:56 p.m.