PRUDENTIAL COMMITTEE

 **TURNERS FALLS FIRE DISTRICT**

 226 MILLERS FALLS ROAD

 TURNERS FALLS, MA 01376

 Phone: 413-863-4542 Fax: 413-863-3175

**Prudential Committee Meeting Minutes**

**Date of Meeting:** Apr 3, 2024

**Time of Meeting:**  5 PM

**Location:** Turners Falls Fire Department

 226 Millers Falls Road

 Turners Falls, MA 01376

**Present at meeting:**

 Kenneth McCance, Prudential Committee Chair

 Leon Ambo, Prudential Committee

Todd Brunelle, Fire Chief

Eduard Bublik, District Accountant

**Prudential Committee Meeting:**

1. **Review and Acceptance of prior minutes:** Prudential Minutes were approved

**Prudential Committee Comments:**

* Union Contract draft is complete; the final copy should be completed next week.
* Nomination Papers: Only one nomination paper was taken out for Water Commissioner. No papers were taken out for Prudential Committee, Treasurer, or Moderator.
* District Meeting Date Changed to May 14th at 6am in the Turners Falls Technical school cafeteria.

**Accountants Report:**

Current Available Fund balances for budgeting:

* Free Cash: $142,717
* Ambulance Surplus: $285,803
* Overlay Surplus: $107,519
* Water Surplus: $94,988
* Undesignated Stabilization: $12,303
* Forestry Fund: $47,628

**Ambulance Budget Vs Revenue** **FY24**

As of March 31, 2024, Ambulance Revenue received was $169,048 and total Ambulance Expenses are $97,972. Work continues to capture all ambulance expenses under the ambulance category.

**March Expenses by Dept:**

* General Gov't: $87,206
* Fire Dept: $16,968
* Ambulance: $8,976
* Grant Expense: $285

**Accounting Program update:** Reasons for updating include the fact that the current software will no longer receive updates, lacks support, is not automatically backed up, and its overall interface is outdated, sometimes resulting in inaccurate reports. The water department is required to update their AR software due to the new Neptune readers. The Fund Accounting application will not automatically interface with the AR software without the update to the software.

The current annual cost of the program is $5,009, while the cost for the new program is $6,900 annually.

**Street Light Update:**

* Decorative pole light bulb was replaced on Randall Wood Dr.
* The Bridge of Name project was completed, and we will be receiving a new bill for that connection.
* Streetlight insurance was requested to be dropped due to high prices.

**Chiefs Report:**

March, 2024 Chiefs’ Report

To: Prudential Committee: Turners Falls Fire and Water District

1. **Total Runs March** =113

 Fire = 28

 EMS = 85

 Transports TFFD= 35

 Other EMS agency = 40

 Refusal of transport = 8

 Mutual Aid = 3 Given 2 Received

 Overlapping Calls = 15 (13.27%)

1. **Fire prevention**

 Inspection fees collected $955.00

20 – Inspections / enforcement/ compliance interactions

1. **Training – Special Recognition –** FF. Carra will graduate on Friday 5 April from the MA Fire Academy.

Total Department hours completed **=** 297.5 hours.

Working with GMRSD Nurse to assist with providing them with “stop the bleed” training.

1. **Staffing –** New Probationary FirefighterMathew Bosworth began 3 weeks of day shift orientation on 25 March. After completion of orientation FF. Bosworth will be assigned to **D Group** working under the supervision of senior Captain M. Currie.
2. **EMS** - monthly CQI of 85 EMS incidents.
3. **Child Passenger Safety Seat program:** A total of 6 car seat installations and inspections occurred throughout March.
* **Vehicle Maintenance:** Ladder 1 had full service completed with recalls addressed. Front windshield seal repaired as well.
* Engine 1 yearly State inspection completed

 A-2 awaiting replacement

1. **Health and Safety:** Application submitted for an AFG for the replacement of the department SCBA air filling station.
2. **Public Education:** Submitted SAFE grant application with the MA. Division of Fire Safety. Installed 5 residential smokers purchased through grant funding.

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Next meeting will be scheduled for May 7th 2024.

**Agenda for next meeting**

**1) Call to Order**

**2) Approval of last District meeting minutes**

**3) Old Business**

**4) Department report – Fire**

**5) New Business**

**6) Adjournment**

**F. Meeting Adjourned at: 5:47 PM**

**G. Meeting Minutes submitted by:** Eduard Bublik, District Accountant