PRUDENTIAL COMMITTEE

 **TURNERS FALLS FIRE DISTRICT**

 226 MILLERS FALLS ROAD

 TURNERS FALLS, MA 01376

 Phone: 413-863-4542 Fax: 413-863-3175

**Prudential Committee Meeting Minutes**

**Date of Meeting:** Apr 26, 2024

**Time of Meeting:**  3 PM

**Location:** Turners Falls Fire Department

 226 Millers Falls Road

 Turners Falls, MA 01376

**Present at meeting:**

 Leon Ambo, Prudential Committee Chair

 Kenneth McCance, Prudential Committee

Eduard Bublik, District Accountant

**Prudential Committee Meeting:**

**Election Results:**

**Total Votes**: 8

**Prudential Committee**: Two Write-in votes

**Treasurer**: No Votes

**Water Commissioner**: 8 Votes for John Miner

**Moderator**: One Write-in

**Union Contract:** Negotiations have been completed and the contract has been signed by the Prudential Committee.

**Treasurer Position:** Anne Ambo will be stepping down as treasurer for the District and an ad needs to be put into the paper.

**Prudential Committee Chair:** Kenneth McCance has stepped down from the chairmanship, and the board has elected Leon Ambo to take his place as chairman.

**FY2025 Budgeting:**

The Prudential Committee convened to establish and confirm budget figures for FY2025. To finance the operating budget, the Prudential Committee voted to request funding for the district's operations as follows:

 **$2,722,369** to be sourced from **Taxation**.

 **$276,650** to be sourced from **Ambulance Revenue**.

 **$728,206** to be sourced from **Water Revenue**.

 **$3,727,225 Total requested.**

The following shows the breakdown of the requested budget compared to FY2024 approved budget.

FY2025 Budget that was Voted and Approved by the Prudential Committee to be presented at the Annual District Meeting May 14, 2024.

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| **General Government Budget** |
| **GL Description** |  **FY24 Budget**  |  **FY25 Budget**  | **% Change** |
| Moderator's Salary |  $ 175  |  $ 200  | 14% |
| Prudential Committee Salaries |  $ 3,110  |  $ 3,203  | 3% |
| Prudential Comm Expenses |  $ 10,000  |  $ 10,000  | 0% |
| Accountant's Salary |  $ 68,804  |  $ 70,868  | 3% |
| Audit Expense |  $ 14,500  |  $ 16,000  | 10% |
| Accounting Expenses |  $ 7,500  |  $ 10,500  | 40% |
| Assessor's Chmn Salary |  $ 1,070  |  $ 1,070  | 0% |
| Assessor 1st Member's Salary |  $ 958  |  $ 958  | 0% |
| Assessor 2nd Member's Salary |  $ 958  |  $ 958  | 0% |
| Director of Assessing Salary |  $ 3,940  |  $ 3,940  | 0% |
| Assessors' Expenses |  $ 4,160  |  $ 6,072  | 46% |
| Treasurer Salary |  $ 5,276  |  $ 5,275  | 0% |
| Treasurer's Expenses |  $ 1,200  |  $ 1,200  | 0% |
| Collector Salary |  $ 4,607  |  $ 4,676  | 2% |
| Collector's Expense |  $ 5,218  |  $ 5,313  | 2% |
| Legal Expense |  $ 6,000  |  $ 6,300  | 5% |
| Medicare Tax & Unpl Hlth Tax |  $ 26,000  |  $ 37,000  | 42% |
| District Share Group Insurance |  $ 278,780  |  $ 316,000  | 13% |
| District Retiree Group Insuran |  $ 110,000  |  $ 118,500  | 8% |
| Retirement Board Assessment |  $ 323,313  |  $ 341,903  | 6% |
| District Clerk Salary |  $ 571  |  $ 588  | 3% |
| Annual Meeting & Elections Exp |  $ 1,800  |  $ 1,800  | 0% |
| Street Lights |  $ 60,000  |  $ 40,000  | -33% |
| Streetlights Subcontract Labor |  $ 4,500  |  $ 4,500  | 0% |
| District Officials Insurance |  $ 1,900  |  $ 2,050  | 8% |
| Streetlight Insurance |  $ 2,200  |  $ -  | -100% |
| Streetlight Materials |  $ 3,000  |  $ 3,000  | 0% |
| Principal |  $ 159,000  |  $ 162,483  | 2% |
| Interest |  $ 29,000  |  $ 28,518  | -2% |
| **Total** |  **$ 1,137,540**  |  **$ 1,202,876**  | **6%** |
|  |  |  |  |
| **Salaries**  |  **$ 89,469**  |  **$ 91,737**  |  |
| **Expenses** |  **$ 860,071**  |  **$ 920,138**  |  |
| **P&I** |  **$ 188,000**  |  **$ 191,001**  |  |
| **Total** |  **$ 1,137,540**  |  **$ 1,202,876**  |  |

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| **Fire Dept Budget** |
| **GL Description** |  **FY24 Budget**  |  **FY25 Budget**  | **% Change** |
| Deputy Fire Chief |  $ 76,537  |  $ 74,278  | -3% |
| Fire Chief Salary |  $ 105,060  |  $ 139,000  | 32% |
| Captains' Salaries |  $ 268,410  |  $ 265,028  | -1% |
| Firefighters' Salaries |  $ 409,996  |  $ 453,002  | 10% |
| Call Firefighters' Pay |  $ 40,000  |  $ 35,000  | -13% |
| Probationary Firefighter |  $ -  |  $ -  | 0% |
| Staff Meetings |  $ 3,500  |  $ 3,800  | 9% |
| Details |  $ 1,800  |  $ 1,800  | 0% |
| Call-Back |  $ 120,000  |  $ 110,000  | -8% |
| Military Leave Relief |  $ -  |  $ -  | 0% |
| Vacation Relief |  $ 38,000  |  $ 57,235  | 51% |
| Sick Leave Relief |  $ 30,000  |  $ 41,885  | 40% |
| Chief's Incentive Pay |  $ 9,455  |  $ -  | -100% |
| Fire Alarm Labor |  $ 1,300  |  $ 800  | -38% |
| Fire Prevention |  $ 4,000  |  $ 3,000  | -25% |
| Training - Labor |  $ 40,000  |  $ 35,000  | -13% |
| Out of Grade Pay |  $ 3,000  |  $ 2,500  | -17% |
| Holiday Pay / Relief |  $ 50,000  |  $ 49,365  | -1% |
| Testing - Labor |  $ 2,000  |  $ 2,000  | 0% |
| Training - Call Force |  $ -  |  $ 5,000  | New Account |
| Shots & Other Medical Exp. |  $ 1,500  |  $ 1,500  | 0% |
| Training Materials |  $ 3,000  |  $ 2,500  | -17% |
| Dues & Subscriptions |  $ 8,700  |  $ 10,000  | 15% |
| Meetings, Education, Recert |  $ 12,000  |  $ 12,000  | 0% |
| Office Expense |  $ 4,000  |  $ 3,800  | -5% |
| Fire Prevention Materials |  $ 3,000  |  $ 3,000  | 0% |
| EMS SUPPLIES |  $ 4,000  |  $ -  | -100% |
| Insurance |  $ 41,580  |  $ 45,350  | 9% |
| Clothing Allowance |  $ 7,500  |  $ 9,150  | 22% |
| Electricity |  $ 8,750  |  $ 9,000  | 3% |
| Telephones |  $ 5,500  |  $ 5,500  | 0% |
| Maint-Bldg & Bldg Equip |  $ 15,000  |  $ 14,000  | -7% |
| Station Supplies |  $ 2,000  |  $ 2,000  | 0% |
| Heating Oil |  $ 11,000  |  $ 12,000  | 9% |
| Rep & Maint - Apparatus &Equip |  $ 28,000  |  $ 28,000  | 0% |
| Testing - Equipment |  $ 6,000  |  $ 6,000  | 0% |
| Turnout Gear |  $ 19,500  |  $ 19,500  | 0% |
| Fuel - Vehicles |  $ 12,500  |  $ 13,500  | 8% |
| Fire Equipment & Supplies |  $ 16,000  |  $ 16,000  | 0% |
| Communication Equip & Exp |  $ 28,000  |  $ 28,000  | 0% |
| **Total** |  **$ 1,440,588**  |  **$ 1,519,493**  | 5% |
|  |  |  |  |
| Sal |  $ 1,203,058  |  $ 1,278,693  |  |
| Expenses |  $ 237,530  |  $ 240,800  |  |
| Total |  $ 1,440,588  |  $ 1,519,493  |  |
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| **Ambulance Budget** |
| **GL Description** |  **FY24 Budget**  |  **FY25 Budget**  | **% Change** |
| Callback- Transports |  $ 35,000  |  $ 60,000  | 71% |
| Callback-Non Transport |  $ -  |  $ 60,000  | New Account |
| EMT Cert Salary |  $ -  |  $ 55,300  | New Account |
| Training - Labor |  $ -  |  $ 13,000  | New Account |
| Administrator Meetings |  $ 1,000  |  $ 1,000  | 0% |
| Medical Billing Expense |  $ 6,000  |  $ 12,000  | 100% |
| Medical Intercepts |  $ 12,000  |  $ 45,000  | 275% |
| Medical Supplies |  $ 6,000  |  $ 10,000  | 67% |
| Vehicle Repairs & Maintenance |  $ 5,000  |  $ 5,000  | 0% |
| Equipment Maintenance |  $ 5,500  |  $ 5,500  | 0% |
| Vehicle Fuel |  $ 3,500  |  $ 4,500  | 29% |
| Vehicle Insurance |  $ 3,267  |  $ 3,550  | 9% |
| Licenses & Inspections |  $ 1,800  |  $ 1,800  | 0% |
| **Total** |  **$ 79,067**  |  **$ 276,650**  | **250%** |
|  |  |   |   |
| Sal |  $ 36,000  |  $ 189,300  |  |
| Expenses |  $ 43,067  |  $ 87,350  |  |
| Total |  $ 79,067  |  $ 276,650  |  |

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| **Water Dept Budget** |
| **GL Description** |  **FY24 Budget**  |  **FY25 Budget**  | **% Change** |
| Water Superintendent |  $ 98,700  |  $ 101,661  | 3% |
| Water Clerk/Collector |  $ 47,403  |  $ 48,825  | 3% |
| Water Extra Labor |  $ 34,000  |  $ 34,000  | 0% |
| Commissioners' Salaries |  $ 3,304  |  $ 3,403  | 3% |
| Pump Station Operators |  $ 157,768  |  $ 166,917  | 6% |
| Water Longevity Pay |  $ 800  |  $ 1,000  | 25% |
| Professional Services |  $ 2,000  |  $ 2,000  | 0% |
| Commissioners' Expenses |  $ 350  |  $ 350  | 0% |
| Heat - Office |  $ 1,600  |  $ 1,400  | -13% |
| Electricity - Office |  $ 5,500  |  $ 4,000  | -27% |
| Street Lights - Lake Pleasant |  $ 3,000  |  $ 3,000  | 0% |
| Telephone Exp - Office |  $ 3,000  |  $ 3,250  | 8% |
| Certification/Training |  $ 5,300  |  $ 5,300  | 0% |
| Office Supplies & Expense |  $ 15,000  |  $ 15,000  | 0% |
| Advertising |  $ 1,700  |  $ 1,700  | 0% |
| Office Facility Maintenance |  $ 2,000  |  $ 2,000  | 0% |
| SDWA Assessment |  $ 2,600  |  $ 2,600  | 0% |
| Backflow Prevention |  $ 1,500  |  $ 1,500  | 0% |
| Insurance |  $ 32,000  |  $ 35,000  | 9% |
| Fuel - Vehicles |  $ 15,750  |  $ 16,000  | 2% |
| Vehicle Maintenance |  $ 8,000  |  $ 8,000  | 0% |
| Insurance - Vehicles |  $ 6,300  |  $ 6,900  | 10% |
| Gen'l Equip, Repairs & Maint |  $ 13,000  |  $ 13,000  | 0% |
| Outside Subcontracting |  $ 20,000  |  $ 23,000  | 15% |
| Gen'l Materials & Supplies |  $ 9,000  |  $ 9,000  | 0% |
| Pipes,Meters,Hydrants,Fittings |  $ 51,500  |  $ 51,500  | 0% |
| Clothing Allowance |  $ 1,600  |  $ 2,400  | 50% |
| Electricity - Water Facilities |  $ 100,000  |  $ 80,000  | -20% |
| Fuel - Water Facilities |  $ 17,000  |  $ 17,000  | 0% |
| Telephone - Water Facilities |  $ 1,500  |  $ 1,500  | 0% |
| Water Analysis |  $ 10,000  |  $ 10,000  | 0% |
| Equip, Rep & Maint-Water Fac |  $ 16,000  |  $ 16,000  | 0% |
| Materials & Supp - Water Fac |  $ 4,000  |  $ 4,000  | 0% |
| Chemicals |  $ 37,000  |  $ 37,000  | 0% |
| **Total** |  **$ 728,175**  |  **$ 728,206**  | **0%** |
|  |  |   |   |
| Sal |  $ 344,325  |  $ 358,156  |  |
| Expenses |  $ 383,850  |  $ 370,050  |  |
| **Total** |  **$ 728,175**  |  **$ 728,206**  |  |
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|   |   |   |   |
| **Funding for Budget:** |  **FY24 Budget**  |  **FY25 Budget**  |  |
| **Taxation** |  $ 2,578,128  |  $ 2,722,369  |   |
| **Ambulance Revenue** |  $ 79,067  |  $ 276,650  |   |
| **Water Revenue** |  $ 728,175  |  $ 728,206  |   |
|   |  **$ 3,385,370**  |  **$ 3,727,225**  |   |
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FY2025 Special Articles that were Voted and Approved by the Prudential Committee to be presented at the Annual District Meeting May 14, 2024.

$17,000 to update the meter reading software for the Water Department

$100,000 for the purchase of a new Water Dept. dump truck

$3,000 for Water Dept. inspection and cleaning of storage tanks

$47,628 spending limit of the Revolving Fund for Land Management for Fiscal Year 2025

Next meeting will be scheduled for May 7th, 2024.

**Agenda for next meeting**

**1) Call to Order**

**2) Approval of last District meeting minutes**

**3) Old Business**

**4) Department report – Fire/Accounting**

**5) New Business**

**6) Adjournment**

**F. Meeting Adjourned at: 4:47 PM**

**G. Meeting Minutes submitted by:** Eduard Bublik, District Accountant