PRUDENTIAL COMMITTEE

 **TURNERS FALLS FIRE DISTRICT**

 226 MILLERS FALLS ROAD

 TURNERS FALLS, MA 01376

 Phone: 413-863-4542 Fax: 413-863-3175

**Prudential Committee Meeting Minutes**

**Date of Meeting:** June 4, 2024

**Time of Meeting:**  3 PM

**Location:** Turners Falls Fire Department

 226 Millers Falls Road

 Turners Falls, MA 01376

**Present at meeting:**

 Leon Ambo, Prudential Committee Chair

 Kenneth McCance, Prudential Committee

 Todd Brunelle, Fire Chief

Eduard Bublik, District Accountant

**Prudential Committee Meeting:**

Minutes for 5/7/24 were asked to be revised and to be approved at the July meeting.

**Accountants Report**

**Budget Balance as of May 31, 2024**

**General Gov’t** - $128,974 or 11% Remaining

**Fire Dept**. - $251,141 or 17% Remaining

**Ambulance** - is currently exceeded by $50,304, representing a 64% overrun. This overage is primarily due to a higher volume of calls. However, the increased call volume also generates more revenue, which helps offset the additional expenses.

**Water Dept.** - $176,430 or 24% Remaining

**Chiefs Report:**

1. **Total Runs April** =124

 Fire = 33

 EMS = 91

 Transports TFFD= 36

 Other EMS agency = 36

 Refusal of transport = 11

 Other = 2

 Mutual Aid = 9 Given 2 Received

 Overlapping Calls = 18 (14.52%)

1. **Fire prevention**

 Inspection fees collected $1000.00

20 – Inspections / enforcement/ compliance interactions

2 – School fire drills

1. **Training – Special Recognition –** FF. Carra graduate on Friday 5 April from the MA Fire Academy. He is now back on shift and fully qualified.

Total Department hours completed **=** 77 hours.

1. **Staffing –**  Probationary FirefighterMathew Bosworth completed 3 weeks of day shift orientation. March. After completion of orientation FF. Bosworth is assigned to **D Group** working under the supervision of senior Captain M. Currie.
2. **EMS** - monthly CQI of 85 EMS incidents.

**Child Passenger Safety Seat program:** A total of 9 car seat installations and inspections occurred throughout April.

**Other discussion**

**Possibility of future vehicle purchase for Chief:**

The Deputy Chiefs’ Ford F-250 is currently being overused for unnecessary tasks. It was discussed that the Chief’s current Ford Explorer would be assigned to the Deputy Chief and used on an as-needed basis for travel to the academy and other trainings and the Chief would purchase a new vehicle to replace the current Ford Explorer.

**Ad for Open Positions:**

It was requested to post an ad for the vacant positions of a 3rd Prudential Committee member and Moderator, as well as for the future vacancy of the Treasurer position in the paper.

Additionally, the Prudential Committee reappointed and voted to retain Anne Ambo as Treasurer until a new candidate is found.

**Annual Report:**

The Chief will include a report in the Annual Report addressing the ambulance service and the upward trend in call volume. This report will explain why the ambulance budget has exceeded expectations and why we needed to increase the FY25 budget.

The Accountant will add FY2022 Independent Audit Report to the Annual Report.

**Human Resources:**

The Chief has proposed discussing the addition of a shared human resources position for the district and the town. This role would address issues faced by both the district and its employees and help with any future hiring processes. Currently, many personal matters are handled by our legal team, which incurs costs and is unsustainable as we continue to grow. Neither the town nor the fire district currently has an HR person.

**Primary Ambulance Service:**

The Fire District is considering transitioning the Ambulance to becoming a primary service. Given that AMR is not contracting with us and the prices of intercepts are rising, this move would be beneficial. It could lead to increased ambulance revenue and a reduction in call-backs. However, implementing this change would necessitate hiring additional personnel.

Next meeting will be scheduled for July 2th, 2024 5PM.

**Agenda for next meeting**

**1) Call to Order**

**2) Approval of last District meeting minutes**

**3) Old Business**

**4) Department report – Fire/Accounting**

**5) New Business**

**6) Adjournment**

**F. Meeting Adjourned at: 3:59 PM**

**G. Meeting Minutes submitted by:** Eduard Bublik, District Accountant